Minutes of TBI Online Admin Meeting: Tuesday 3 October 2023

**Present:** Julian Paren (JP) (convener), Peter Moffatt (PM), Martin Sherring (MS), Julie Gibson (JG), Anne Thomas (AT) Minute taker: Rose Grant (RG)

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| **Item** | **Discussion** | **Action** |
| **1. Apologies** | Alaine Macdonald |  |
| **2. Approval of Minutes of meeting - 31 August 2023** | Acceptance of minutes of previous meeting. Thanks to JG, re-circulated 2 October 2023. |  |
| **3. MATTERS ARISING FROM PREVIOUS MEETING (not covered elsewhere)** |
|  | **Black Isle Place Plan Community Meeting** - Discussion at meeting included querying which existing bodies should take plans forward and what new bodies might be required. Black Isle plan wider than usual local development plan. JG attended public Cromarty meeting with 20+ public, general discussion on how to focus on priorities. Concerns raised that a particular strata of society were present and others weren’t. |  |
|  | SCCAN’s Member of the Month. Timescale for an article? [https://sccan.scot/blog/member-of-the-month-the-fittie-co](https://sccan.scot/blog/member-of-the-month-the-fittie-community-development-trust/) [mmunity-development-trust/](https://sccan.scot/blog/member-of-the-month-the-fittie-community-development-trust/). No action. Keep an eye. |  |
| **ITEMS FOR DECISION** |
| **4. Next steps for Black Isle Bikes** | Annes update: 1) I have the bikes and equipment in Anne's garage. 2) Facebook and website update in progress. 3) A small cash balance for Cromarty BIB this year will be banked 4) Yurts still seem to be a going concern, but they might need more storage 5) Beach Cafe don’t think they have physical or personnel capacity 6) I've approached Drumsmittal Farm to see if they are interested in being a partner but not heard back7) An alternative option would be something like this link from Lochaber but we’d need a venue for it. <https://lochaberbiketoollibrary.myturn.com/library/>**RG** to introduce AT to Ewan Henderson, Fortrose based bike enthusiast to chat about ideas. **PM** to check Lizbeth email forwarding is working. Keep progressing. | **RG PM** |
| **5. Black Isle Gathering - 14th October** | **LD** and **RG** to fill out form and be next to BIP. TBI and Repair Cafe will be represented, stand next to BIP. Next year if planning starts earlier, could be actively involved in making it a bigger, better event. | **LD, RG** |

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| **6. AGM Arrangement. Trustee advertisement. Response by 30th September.** | No response to Newsflash and Facebook. A few people actively approached and after consideration turned it down. Extend to 20th October. **RG** to update graphics and send to **JG**. All to think about who to ask.Coffee on arrival, mingling, AGM, Food swap of surplus produce. Opportunity to update on TBI activities. Agreed not to be hybrid. **MS** to put together newsflash for AGM. **MS** to ask attendees to let us know if they will attend and stay for lunch. | **RG JG ALL****MS MS** |
| **ITEMS FOR INFORMATION / UPDATE (KEEP ON RADAR)** |
| **7. HCWP** | Main update in newsletter. Laura and Lyn doing sterling work, more food waste workshops and Climate Cafes in the pipeline. LD working on Food Waste Challenge as priority.MS highlights growing food makes you care more about food waste. MS gave rundown of Black Isle Food Festival which went well, raising £1800 for the CCT, potential for wider Black Isle event. |  |
| **8. Markets Report** | MS finances from North Kessock healthy, Cromarty not hiring out all the tables at the moment. Organiser has offered to take a lower fee which shall not be approved. |  |
| **9. Meeting of Board of Avoch to Munlochy Active Travel Group** | Board meeting was cancelled. Highland Council contact changing again. See separate papers. |  |
| **10. Treasurers Report** | Underspend on HCWP being addressed, KSB happy. Activity ramping up and plan for equipment purchase in association with Food Waste Challenge being researched. |  |
| **11. Newsletter Editor Report (AT)** | RG keen to organise a new template to match the new website once website sorted. MS uses Mailer-Lite for HGFP above 500 sign ups. AT highlights issues with copying template with more than one user. |  |
| **12. Website** | PM went to Plexus and discussed website. See Peter’s paper. **RG** to lend a hand with Jamie at Plexus and start moving content across. It was discussed we could live with a partially populated new website while old material transferred. | **RG** |
| **13. Food and Growing Report (JG)** | See paper, beginning to run short of apple press volunteers. Trish likely to step down for Tattie day after this year. Had to cancel the apple press at the North Kessock Market in September. |  |
| **14. Membership report (AM)** | No new members. |  |
| **15. Improving links with organisations in Forres (PM)** | See paper. TT Forres in difficult position with increased rent for community garden and premises. Unclear who Forres board members are. **JP** to write to councillors with a letter of support. AT to share ideas for community fridge fund: <https://hubbub.org.uk/community-food-hubs-grant> | **JP** |

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| **Extra items if time** |  |  |
| **AOCB** | Web contacts received: Application to Business Directory for a refill shop. PM to forward to LDEquine vet - interested in CSR with TBI |  |
|  | SCCAN forum - PM attended, dubious about format, poetry. <https://www.podbean.com/eas/pb-efatt-14b3bf3> |  |
| **Dates of next meetings** | **7:30pm Tuesday 17th October 2023 - AGM Prep 7:30pm Tuesday 14th November 2023 - 1st** |  |